

BY-LAW NO. 12**DENTAL CT SCANNERS****DEFINITIONS**

1. In this by-law

"facility permit" means a facility permit for dental CT scanners and shall include a "provisional facility permit" and an "annual facility permit" and a "subject to inspection facility permit", unless a contrary intention is expressed;

"CF Scanner" means a Craniofacial CT Scanner;

"CF Scanner Facility Permit" means a Craniofacial CT Scanner Facility Permit issued by the College permitting the installation and operation of a CF Scanner;

"DA Scanner" means a Dentoalveolar CT Scanner;

"DA Scanner Facility Permit" means a Dentoalveolar CT Scanner Facility Permit issued by the College permitting the installation and operation of a DA Scanner.

AUTHORIZING MEMBERS TO USE DENTAL CT SCANNERS

2. A member wishing to obtain authorization from the College to prescribe, order and take dental CT scans shall submit a completed application in the form provided by the College.
3. A member may be authorized to prescribe, order and take a Dentoalveolar CT scan provided the member satisfies the Registrar or, failing the Registrar, the Quality Assurance Committee that the member has the requisite education and training required under the College's *Standard of Practice for Dental CT Scanners* to prescribe, order and take Dentoalveolar CT scans.

4. A member may be authorized to prescribe, order and take both Dentoalveolar and Craniofacial CT scans provided the member satisfies the Registrar or, failing the Registrar, the Quality Assurance Committee that the member has the requisite education and training required under the College's *Standard of Practice for Dental CT Scanners* to prescribe, order and take both Dentoalveolar CT and Craniofacial CT scans.
5. The Registrar may rescind an authorization issued under sections 3 or 4 where the Registrar is satisfied that the issuance of the authorization was based upon information or representations that were inaccurate, false or misleading.

FACILITY PERMIT – DENTAL CT SCANNERS

6. There shall be two types of facility permits for dental CT scanners, namely:
 1. a DA Scanner Facility Permit and
 2. a CF Scanner Facility Permit.
7. Each facility permit shall permit the installation and operation of a specific type of dental CT scanner at a specified practice location.
8. Each facility permit shall name each of the members authorized to prescribe, order and take that type of dental CT scan.
9. A member wishing to obtain a facility permit for a dental CT scanner shall submit a completed application for the type(s) of facility permit(s) being sought, in the form provided by the College together with an application fee of \$850 for each application submitted.
10. A member may be issued a provisional facility permit to install and operate a DA Scanner or a CF Scanner or provisional facility permits to install and operate both types of dental CT scanners provided the member satisfies the Registrar or, failing the Registrar, the Quality Assurance Committee, that the member satisfies the College's *Standard of Practice for Dental CT Scanners*.

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11. Unless extended by the Registrar or, failing the Registrar, the Quality Assurance Committee, a provisional facility permit expires on the first of the following events:
 1. the expiry of six months from the date of its issuance, or
 2. the issuance to the member of an annual facility permit of the same type and for the same practice location for which the provisional facility permit was issued.
 12. The Registrar or, failing the Registrar, the Quality Assurance Committee may extend a provisional facility permit if it determines that it is appropriate to do so and subject to any conditions it may consider appropriate for a period not to exceed six months.
 13. A member to whom a provisional facility permit has been issued shall be issued an annual facility permit of the same type upon successful completion of an inspection by an inspector or inspectors appointed by the Registrar for that purpose.
 14. A member to whom a provisional facility permit has been issued shall be entitled to an inspection as referred to in section 13 after satisfying the Registrar, or failing the Registrar, the Quality Assurance Committee that all of the following conditions have been met:
 1. The Member has provided to the College a copy of the written approval of the Director of X-Ray Safety (appointed by the Minister of Health and Long-Term Care) to install the dental CT scanner.
 2. The Member has provided to the College a copy of the letter of designation from the Ministry of Health and Long-Term Care or his/her designate designating the facility for the installation and operation of the dental CT scanner.
 3. The member has provided written proof that the dental CT scanner was new when installed and manufactured within twelve months prior to installation.

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4. The member has filed written proof that the dental CT scanner passed all acceptance tests at the time of installation as recommended by the manufacturer as well as all tests specified in the College's *Standard of Practice for Dental CT Scanners*.
 5. The member has filed with the College written proof that all dentists authorized to prescribe, order and take dental CT scans at the dental office location named in the facility permit have received appropriate on-site training in the safe operation of the equipment.
 6. The member has provided to the College written confirmation that a Quality Assurance Program compliant with the College's *Standard of Practice for Dental CT Scanners* has been instituted and documented.
 7. The member has confirmed in writing to the College that the dental CT scanner permitted by the provisional facility permit has been used to assist in the treatment of at least ten patients.
15. Each annual facility permit for a dental CT scanner expires on the 31st day of October in the year following its issuance.
 16. An applicant for the renewal of a facility permit shall submit a completed application in the form provided by the College together with an application fee of \$400 at least thirty days prior to its expiry.
 17. Subject to section 19, the annual facility permit may be renewed by the College provided the Registrar or, failing the Registrar, the Quality Assurance Committee has no reason to believe that the facility associated with the facility permit or the members practising at that facility are not in compliance with the College's *Standard of Practice for Dental CT Scanners*.
 18. Each facility associated with a facility permit for dental CT scanners is subject to inspection by an inspector or inspectors appointed by the Registrar for that purpose at least once every three years.

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19. An annual facility permit shall not be renewed where the facility
- (a) has not been inspected during the previous three years, or
 - (b) the facility was inspected during the three years and the facility or one or more members engaged in practice at the facility was found not to be in compliance with the College's *Standard of Practice for Dental CT Scanners*, unless the failure has been rectified to the satisfaction of the Registrar, or failing the Registrar, the Quality Assurance Committee.
20. Where an annual facility permit cannot be renewed as a result of section 19, the Registrar, or failing the Registrar, the Quality Assurance Committee may issue a "subject to inspection" facility permit which shall expire on a date to be determined by the Registrar or the Quality Assurance Committee, provided the date shall not be more than sixty days after the date of its issuance.
21. A member to whom an annual facility permit has been issued shall be entitled to a revised annual facility permit to change the practice location referred to in the existing annual facility permit upon satisfying the Registrar, or, failing the Registrar, the Quality Assurance Committee, that the following conditions have been met:
1. The member has provided to the College a copy of the written approval of the Director of X-Ray Safety (appointed by the Minister of Health and Long-Term Care) to install the dental CT scanner at the new practice location.
 2. The member has provided to the College a copy of the letter of designation from the Ministry of Health and Long-Term Care or his/her designate designating the facility for the installation and operation of the dental CT scanner at the new practice location.
 3. The member has filed written proof that the dental CT scanner passed all acceptance tests at the time of installation at the new practice location as recommended by the manufacturer as well as all tests specified in the College's *Standard of Practice for Dental CT Scanners*.

4. The new practice location and/or dental CT scanner(s) at that location have undergone an inspection by an inspector or inspectors appointed by the Registrar in the event the Registrar, or, failing the Registrar, the Quality Assurance Committee, requests an inspection of the facility or dental CT scanner(s).”

22. The Registrar may rescind any facility permit where the Registrar is satisfied that the issuance of a facility permit was based upon information or representations that were inaccurate, false or misleading.

ENACTED the 8th day of March 2012